



## UNITED STATES BANKRUPTCY COURT SOUTHERN DISTRICT OF FLORIDA

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### NOTICE OF CHANGE IN SERVICE PROVIDER FOR TELEPHONIC APPEARANCES BEFORE JUDGE ROBERT A. MARK MIAMI DIVISION

Effective **July 1, 2020**, if you plan to appear for a hearing telephonically before Judge Robert A. Mark, all requests must be arranged through CourtSolutions no later than 3:00 p.m., one business day before the date of the hearing. Reservations should be arranged online at [www.court-solutions.com/SignUp](http://www.court-solutions.com/SignUp). If you are unable to register online, you may make a reservation by calling (917) 746-7476.

To appear telephonically, you will need to create a CourtSolutions account. Once you establish an account, your request to appear telephonically will automatically be approved by the Court.

On the date of the hearing, you can log into your CourtSolutions account, prior to the hearing time, and access the large orange button entitled "Open Hearing Dashboard" for your dial-in instructions. Your dial-in information will be the same for every reservation you make.

The cost of each daily telephonic appearance is a flat fee of \$50. If you do not appear for your hearing, you will not be charged. Moreover, if you have multiple hearings in a single day, you will only be charged a single flat fee of \$50 for the day, even if you hang up and dial back in later in the day for a subsequent hearing. If you are not represented by an attorney, CourtSolutions will allow you to register without paying a fee.

All questions about account setup or the website can be answered at <http://help.court-solutions.com> or by contacting CourtSolutions at [info@Court-Solutions.com](mailto:info@Court-Solutions.com).